



**Mrs R Hamer B.A. (Hons), ALAM**

Racecourse Farm

Racecourse Lane

Cotebrook

CW6 9EF

Mobile: 07901 822481

14<sup>th</sup> April 2021

Dear Parent / Guardian

**Re: Summer Term Fees**

Thank you for your speech and drama application form. We are delighted to be offering speech and drama again. The past year has been hugely challenging for children and speech and drama is wonderful in helping children rediscover the joy of imagination and creativity.

The summer term will consist of 9 lessons. Lessons will be held during morning break or lunch time to ensure no academic subjects are missed. The first lesson will be held on Friday 30<sup>th</sup> April and the last lesson will be held on Friday 2<sup>nd</sup> July 2021. Speech and drama lessons will be held once a week and will be conducted in the children's year group bubbles.

Safety is our priority, and we will be doing my utmost to minimise risk for COVID-19. The children taking part in speech and drama lessons will be taught in their class 'bubble'. We will make sure that the space is well ventilated, and children are not in close contact with one another. We will be responsible for cleaning surfaces before and after every lesson, this will include wiping off any door handles, tables, and chairs etc that were used during the session. We will maintain a register of people attending each class with contact details. The list will be kept for Track and Trace to assist should there be an outbreak of Covid19.

**The fees for the summer term will be as follows:**

**9 lessons @ £5.50 per lesson = £49.50**

**Payments by bank transfer** can be made directly into the account details given below, please add your child's name and school year into the Payment Reference e.g. **Child's first name AVA YR1** and confirm by text message to **07901 822481** when payment has been made – thank you.

**Sort code: 40 34 06**  
**Account No: 61407090**  
**Account name: Mrs R Hamer**  
**Bank: HSBC**

Yours faithfully

**Mrs R Hamer B.A. (Hons), ALAM**

**Please note** that a half term's notice must be given for pupils who wish to discontinue speech and drama otherwise half a term's speech and drama fees will be charged.