



Caldy Road
West Kirby
Wirral
CH48 2HE

Headteacher: Mrs J Callaway BA Hons QTS
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Telephone: 0151 625 6993
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5th November 2020

Dear Parents and Carers,



**Parents' Consultation Meetings
Nursery & Pre-School
Week Commencing 16th November 2020**

This term we are introducing School Cloud, as our new platform for parent's evenings. We believe it is a more convenient system than what we have used before, enabling parents to set appointments with keyworkers and manage bookings online.

School cloud is a website platform and thus can be accessed from all iPhone and Android phones, iPads, and tablets, as well as laptops and desktop devices.

Due to the COVID Pandemic, school cloud also offers us the ability to hold video calls with parents. This means you can have meetings with teachers at a place and time convenient to you.

Whilst the additional layer of obligations and protective measures in school, due to COVID-19, have impacted heavily on daily school routines, the format for Parent consultations, this term, will also require some adjustments. We intend to hold video calls with parents until DfE guidance supports parents being able to come into school to meet face to face. Practitioners will talk about your child's progress and development via video call. Following the consultation meetings, parents will receive a summative report showing the information discussed via Eylog.

We do, however, recognise that not everyone may be able to access the online system to make appointments; in this instance, please contact the school office who will be able to make appointments for you.

Consultation slots are 10 minutes to enable staff to speak to as many parents as possible. We require parents and staff to limit discussions to the allocated time to ensure that other parents' appointments are not compromised. Using the new video call system, the 10-minute slot will be automatically in place so calls will end at this point. Timers can be seen on your screen, so you are able to communicate your messages to staff during the allocated time.

If you have a concern that requires a lengthier conversation, we request that you contact the school office to arrange for an appointment at a separate time.

If you are unable to attend the evening or to book an appointment, please email the school office to discuss.



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Parents' Evening Consultation appointments will take place on the following dates:

Keyworker - Julie Bache	Monday 16 th November 2020
Keyworker - Jo Rice	Monday 16 th November 2020
Keyworker - Jackie Duffy	Thursday 19 th November 2020
Keyworker - Mandy Elliott	Thursday 19 th November 2020

Appointments can be made from Tuesday 10th November from 8am and will close on Saturday 14th November at 4pm. Should you wish to make any changes after this date please contact the school office or annevans@avalon-school.co.uk

Please visit <https://avalon.schoolcloud.co.uk/> to book your appointments. (A short guide on how to add appointments is included with this letter.)

Parents should Login with the following information:

- To login you will need to enter your own name, your email and your child's name, date of Birth.
- Parents should log in separately for each child where there is more than one sibling.
- Parents will receive an email confirming all appointment bookings made.

Please note that only one appointment per child can be made, with the exception for separated parents, who will be able to make individual appointments.

Yours sincerely

Mrs J Callaway
Headteacher