



Caldy Road
West Kirby
Wirral
CH48 2HE

Telephone: 0151 625 6993

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E-mail: Schooloffice@avalon-school.co.uk

Headteacher: Mrs J Callaway BA Hons QTS
jcallaway@avalon-school.co.uk

20th January 2020

Dear Parents / Carers,



Transfer from Pre-School to Reception September 2020

I am writing with regard to the arrangements for children transferring from our Pre-School to our Reception class in September 2020.

In allocating places in the Reception class, we always give priority to our current children in the Pre School first. We would therefore like to share our offer for Reception provision with you to assist you with making a fully informed and rounded decision about the next steps for your child's educational journey.

Our current Pre-schoolers have already enjoyed some exploratory visits to the Reception classroom and started to meet the Reception staff team. We would now like to extend this welcome by offering some informal, introductory sessions for parents to meet with Miss Hardy, our Reception teacher, to talk about what we can offer your child in September 2020.

If you would like to take up this opportunity for an informal discussion with Miss Hardy, please confirm this with your child's key worker in Pre School.

Parents may sometimes have questions or be unsure about other factors that perhaps influence their decision to take up a place in our Reception class, factors such as practical everyday logistics, financial, academic or pastoral implications; we welcome the opportunity to discuss those with you too, in more depth.

We have already had a number of enquiries and statements of interest in next year's Reception class from external parents and we will soon be confirming them as secured places for September 2020.

We shall, therefore, hold provisional places for all of our current Pre-School children until Friday 28th February 2020. If you wish to confirm your child(ren)'s place(s) in Reception for September 2020, I should be grateful if you would complete and return the attached reply slip no later than Monday 2nd March 2020.

We ask parents who wish to reserve their child(ren)'s place(s) in Reception class September 2020 to sign and complete the school's registration form and agreement of the school's terms and conditions.

Should you have any questions regarding the above, please do not hesitate to contact us for further assistance.

Yours sincerely

Mrs J Callaway
Headteacher



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Transfer from Pre-School to Reception September 2020

Child's Full Name: _____

- 1) I/ We would like to confirm an appointment to meet with the Reception Team to further discuss the offer of a place and provision for Reception September 2020.
- 2) I/ We wish to confirm a place for the above-named child for September 2020 in Reception class at Avalon School.

Parent Name _____

Mother's Signature: _____ Date: _____

Parent Name _____

Father's Signature: _____ Date: _____

**Please return this reply slip to the school office by
Monday 2nd March 2020**