



Caldy Road  
West Kirby  
Wirral  
CH48 2HE

Headteacher: Mrs J Callaway BA Hons QTS  
jcallaway@avalon-school.co.uk

Telephone: 0151 625 6993  
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14<sup>th</sup> October 2019

Dear Parents/Carers,

**Parents' Evening  
Reception, Year 1, Year 4 and Year 6  
Monday 11<sup>th</sup> November 2019**

Parent / Teacher meetings for pupils will be held on Monday 11<sup>th</sup> November 2019 from 3.15pm for Infants and from 3.30pm for Juniors.

Appointments will last for 5 minutes to discuss your child's progress to-date. Meetings will be held in classrooms.

Miss Tweed will be available to meet with parents from 3.30pm. Similarly if your child receives support tuition from Mrs Bryan she will also be available from 3.30pm, please indicate on the reply slip if you would like to make an appointment.

Refreshments will be available in the school hall. Please can you indicate on the reply slip whether you require an early or late appointment. Reply slips should be returned to the school office by **Friday 18<sup>th</sup> October 2019** so that appointment times can be confirmed with you.

A late room will be in operation from 3.15pm until 5.30pm, for pupils to be supervised during your appointment with teaching staff only. If you require your child to be looked after for a longer period than this, please book them into After School Club which will operate as normal until 6.00pm or alternatively, please make other arrangements for your child's supervision.

Children not attending After School Club or the Late Room will be dismissed to parents at the normal times of 3.05pm for Infants and 3.40pm for Juniors from the usual locations.

Yours sincerely

Mrs J Callaway  
Headteacher



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**Parents' Evening  
Reception, Year 1, Year 4 and Year 6  
Monday 11<sup>th</sup> November 2019**

Child's Name: \_\_\_\_\_ Year: \_\_\_\_\_

**Parents' Evening Interview Time:**

**INFANT CHILDREN ONLY (REC & Y1)**

Please tick as appropriate

- I / We would prefer: An early appointment – 3.15pm to 5.00pm
- A late appointment – after 5.00pm

**JUNIOR CHILDREN ONLY (Y4 & Y6)**

Please tick as appropriate

- I / We would prefer: An early appointment – 3.30pm to 5.00pm
- A late appointment – after 5.00pm
- I / We would like a separate appointment with Miss Tweed (Science)

**SUPPORT TUITION**

Please tick as appropriate

- My child receives support tuition
- I / We would like an appointment with Mrs Bryan

**LATE ROOM**

Please tick as appropriate

- Available between 3.15pm to 5.30pm for the duration of your meeting **ONLY**
- I / We expect my / our child to require supervision

**AFTER SCHOOL CLUB**

Please tick as appropriate

- Available between 3.00pm to 6.00pm
- I / We have booked my / our child(ren) into After School Club

Signature of Parent/Carer: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE COMPLETE A SEPARATE FORM FOR EACH CHILD**  
**Please return this reply slip to the school office by**  
**FRIDAY 18<sup>TH</sup> OCTOBER 2019**