

Caldy Road Wirral CH48 2HE

West Kirby

Telephone: 0151 625 6993 Fax: 0151 625 0332 E-mail: Schooloffice@avalon-school.co.uk

Headteacher: Mrs J Callaway BA Hons QTS jcallaway@avalon-school.co.uk

14th October 2019

Dear Parents/Carers.

Parents' Evening Year 2, Year 3 and Year 5 Tuesday 12th November 2019

Parent / Teacher meetings for pupils will be held on Tuesday 12th November 2019 from 3.15pm for Infants and from 3.30pm for Juniors.

Appointments will last for 5 minutes to discuss your child's progress to-date. Meetings will be held in classrooms.

Miss Tweed will be available to meet with parents from 3.30pm. If your child receives support tuition from Mrs Bryan she will also be available from 3.30pm on Monday 11th November or on another pre-arranged occasion, please indicate on the reply slip if you would like to make an appointment.

Refreshments will be available in the school hall. Please can you indicate on the reply slip whether you require an early or late appointment. Reply slips should be returned to the school office Friday 18th October 2019 so that appointment times can be confirmed with you.

A late room will be in operation from 3.15pm until 5.30pm, for pupils to be supervised during your appointment with teaching staff only. If you require your child to be looked after for a longer period than this, please book them into After School Club which will operate as normal until 6.00pm or alternatively, please make other arrangements for your child's supervision.

Children not attending After School Club or the Late Room will be dismissed to parents at the normal times of 3.05pm for Infants and 3.40pm for Juniors from the usual locations.

Yours sincerely

Mrs J Callaway Headteacher











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Child's Name:		Year:
Parents' Evening Interview Time:		
INFANT CHILDREN ONLY (Y2)		Please tick as appropriate
I / We would prefer:	An early appointment – 3.15pm to 5.00pm	
	A late appointment – after 5.00pm	
JUNIOR CHILDREN ONLY (Y3 & Y5)		Please tick as appropriate
I / We would prefer:	An early appointment – 3.30pm to 5.00pm	
	A late appointment – after 5.00pm	
I / We would like a separate appointment with Miss Tweed (Science)		
SUPPORT TUITION (Monday 11 th November 2019) My child receives support tuition I / We would like an appointment with Mrs Bryan		Please tick as appropriate
LATE ROOM Available between 3.15pm to 5.30pm for the duration of your meeting ONLY I / We expect my / our child to require supervision		Please tick as appropriate
AFTER SCHOOL CLUB Available between 3.00pm to 6.00pm I / We have booked my / our child(ren) into After School Club		Please tick as appropriate
Signature of Parent/Carer:		Date:

PLEASE COMPLETE A SEPARATE FORM FOR EACH CHILD Please return this reply slip to the school office by FRIDAY 18TH OCTOBER 2019









